

Pikesville Middle School

Prepared, Respectful, Inclusive, Diverse and Engaged



7701 Seven Mile Lane
Baltimore MD 21208
443-809-1207

Twitter: @PikesvilleM
Instagram: @PMS_Pythons

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Letter from the Principal

Greetings Pikesville Middle School Teacher and Staff:

I hope this letter finds you well and that you are having a relaxing and safe summer break. I am truly humbled and grateful for this opportunity to lead this incredible school community as your new principal. It is my honor and privilege to serve the Pikesville Middle School community and collaborate with you as we continue to uphold academic excellence through positive relationships and partnerships between school and the community. It is my mission to support every member of our school community by creating a school where students thrive academically, socially, and emotionally. A community where we lead by example, demonstrating strong work ethic, grit, and patience as we continue the journey to academic excellence.

I am a resident of Baltimore County and have two children who attend Baltimore County Public Schools. I hold a bachelor's degree from Frostburg State University and a master's degree from Goucher College. I have served as an educator for the past 17 years in Baltimore County. My previous experience includes two years in Harford County and three years as an adjunct professor at Towson University. My experience as an educator has also included serving as a middle school math teacher, math department chair, professional development teacher, and assistant principal. I have worked in educational settings that have afforded me the pleasure of working with diverse communities of students and families. Through my teaching and leadership experiences, I have developed a clear vision for education that is centered around accountability, communication, and community. Through each of these facets, it is my belief that the roots of student 's success begins.

In an effort to fully understand the needs of Pikesville Middle School, I plan to spend the remainder of the summer meeting with students, staff, families, district leadership, feeder school principals, and community members. I will also work closely with our former principal, Dr. Miller, and will make every effort to engage the community as Pikesville Middle School continues to support our students on the path to academic excellence.

I am developing a comprehensive entry plan that will focus heavily on the work that we each must do in those key areas of accountability, communication, and community to ensure student success and a healthy school-community partnership. I am looking forward to what is to come for our students, and I am excited to have been selected to lead the next chapter of excellence here at Pikesville Middle School. I invite you to call, or email (nbridges@bcps.org) me to share your ideas for how we can all work together on this journey. Please look out for Meet-and-Greet dates for you to come and share ideas and meet me in person prior to the start of the school year. Again, I am looking forward to serving the Pikesville Middle School community and ensuring that our students receive the absolute best education possible. I hope that you continue to have an amazing summer break. In partnership,

Nicole Bridges
Principal

Pikesville Middle School

School Phone: 443-809-1207

School FAX: 443-809-1259

Cafeteria: 443-809-1209

Health Suite: 443-809-5000

School Counseling: 443-809- 6725

Library Media Center: 443-809-1272

Website: <http://pikesvillems.bcps.org/>

School Hours: 8:00 a.m. – 3:00 p.m.

Doors Open: 7:45 a.m.

**Breakfast at 7:45 a.m.*

Vision:

Pikesville Middle School students will develop excellence in academics, character, and habits of mind by participating in student-centered learning experiences that promote 21st century skills.

Mission:

Pikesville Middle School aims to promote a safe, equitable, learner-centered environment for all students. In order to prepare our students for high school, college and careers, we will:

- Provide rigorous, relevant and responsive instruction to all students.
- Establish supportive respectful relationships that encourage responsive behaviors
- Instill healthy habits to support positive social, emotional, physical, and academic development
- Establish strong values and citizenship within and beyond the school community

Administration

Ms. Nicole Bridges - Principal

Mrs. Orly Mondell - Assistant Principal - Grade 6

Ms. Sheila Luechtefeld - Assistant Principal - Grade 7

Mr. Anthony Jackson - Assistant Principal - Grade 8

Department Chairs

ENGLISH/LANGUAGE ARTS: Mrs. Traci Grogin

SCHOOL COUNSELING: Mrs. Venetia Banks

MATHEMATICS: Ms. Joanne Quayhackx

PHYSICAL EDUCATION & RELATED ARTS: Ms. Mary Jean Britt

SCIENCE: Ms. Christian Felton Woolcock

SOCIAL STUDIES: Mr. Brandon Thompson

WORLD LANGUAGES: Mrs. Michelle Scott

SPECIAL EDUCATION: Ms. Atoya Hill

IEP FACILITATOR: Ms. Kathleen Fox

Support Staff

ADMINISTRATIVE SECRETARY: Ms. Lisa Silverman

SCHOOL COUNSELING SECRETARY: Mrs. Rachel Mann

FRONT OFFICE SECRETARY: Ms. Renee Byrd

FRONT OFFICE SECRETARY: Ms. Cheryl Lightner

HEALTH SUITE: Mrs. Jennie Limmer, R.N.

LIBRARY MEDIA SPECIALIST: Ms. Laura Monacelli

CAFETERIA MANAGER: Mr. Herman Baker

BUILDING OPERATIONS: Mr. Charles Sparrow

SCHOOL RESOURCE OFFICERS (SRO): Officer Alexandros Mellos

SCHOOL SOCIAL WORKER: Mrs. Marquita Wilson

SCHOOL PSYCHOLOGIST: Mrs. Emily Lechtworth

The PTA at Pikesville Middle School

Contact Us: pikesvillemiddlepta@gmail.com

The Pikesville Middle School PTA advocates for children, supports the school and teachers, and informs, engages, and supports the parent community! We will reach out via email, host fundraisers and events for families, and hold monthly meetings.

We hope that you will become a member of the PTA! We are a non-profit organization. Your membership dues are a source of revenue that helps to fund our goals and events. Membership fees and any donations are tax-deductible.

Even if you are unable to join the PTA as a member, we ask that you email us at pikesvillemiddlepta@gmail.com to be on our contact list and receive emails directly from the PTA!

Our monthly meetings are usually held on the 3rd Wednesday of the month from 7-8 p.m.! [You do not need to be a member to attend our meetings.](#) We are always in need of volunteers on committees and at events. We would be happy to have your help! If you are interested in volunteering, please contact us!

We are looking forward to a great year filled with fantastic events, community-building activities, and most importantly, supporting our kids and teachers so they can continue to attain excellence in education!

Our store is located at: <https://fspta-00016328.memberhub.com/store?limit=21&live=true>

MEMBERSHIP



DIRECT DONATION



'Like' us on Facebook and follow us for the most up-to-date information.

With Python Pride,

The PTA at Pikesville Middle

Back to School Night

6th Grade 8/30

6-8 PM

7th & 8th 9/6

6-8 PM

Early Entry Day for 6th Grade

Dear Sixth Grade Students and Parents,

Welcome to Pikesville Middle School! The sixth grade teachers are looking forward to working with you this year! We will be holding Orientation Day on Thursday, August 24, 2023 from 7:45-11:45 a.m.. Students will participate in a wide variety of activities to become more familiar with their new school setting prior to the start of school. They will review their class schedules, take school tours, and meet their teachers and the school counselor.

Transportation will be provided for those students who are scheduled to take a bus to school. Those students will be picked up at their assigned bus stops at their regularly scheduled times and will be transported home at the end of the half-day schedule. A complimentary lunch will be served to all participating students.

This orientation is for students only. More detailed information regarding transportation, hours of the morning half-day, and the agenda for the day will be posted on the school website.

Sincerely,
Orly Mondell
Assistant Principal
Pikesville Middle School

Helpful transition Videos

The video links below are available on Vimeo.

Making the Transition to Middle School [Making the Transition to Middle School](#)

Transition Tips – Lockers [Transition Tips - Lockers](#)

Transition Tips – Cafeteria [Transition Tips - Lockers](#)

Transition Tips – Locker Room [Transition Tips - Locker Room](#)

Responsive Middle Schools Collective Belief

Culture and Community:

- We believe in engaging with all stakeholders (students, teachers, support staff, parents, and community) as partners to provide a welcoming, inclusive, and affirming school environment for all.
- We believe , through comprehensive support services (counselor, advisory, academics) a proactive, just, thoughtful safe environment is created for all



Curriculum, Instruction and Assessment:

- We believe middle school learners will be led by responsive educators who have the tools to support the whole child through rigorous, culturally responsive, and purposeful instruction.
- We believe in preparing responsive educators to provide all students with access to curriculum that is challenging, exploratory, inter-disciplinary and diverse.

Leadership and Organization:

- We believe that leadership demonstrates courage and compassion through a shared vision to guide every decision and ensure policies and practices are student centered and fairly implemented.
- We believe leaders offer and model professional learning for all staff that is relevant, long term, and job embedded.

School Supply List

GENERAL SUPPLIES:

- One 3 Inch Binder
- 8-tab dividers.
- Loose-leaf notebook paper
- One spiral notebook/composition book for Math & Science
- #2 Pencils
- Pens (blue or black)
- Red Pens
- Colored pens
- Erasers
- Hand held pencil sharpener
- Highlighters
- Sharpies
- Colored pencils
- Markers
- Post-it Notes
- Pencil case
- Glue sticks
- Scissors
- Gallon-sized ziploc bags
- Sheet protectors
- Headphones or earbuds to use with computer devices
- One pocket folder w/prongs for each class
- Two spiral notebooks for additional classes
- Computer mouse
- Graph Paper for math
- Ruler
- Optional Math Calculators:
 - Math 6, 6/7A, 7, 7B/8 - Four Function Calculator - (TI=108)
 - Math 8 – TI – 30XS
 - Algebra/Geometry - Graphing Calculator - (TI-84)

SMALL DRAWSTRING BAG

Small drawstring backpack (Students are not permitted to carry regular backpacks during the school day)

AVID

Tri-fold presentation board in February (36"x48")

ART

Spiral-bound sketchbook with 8x10 or 9x12 white paper.



DANCE

Students enrolled in Dance will need black attire as a part of their uniform. This includes black leggings, leotard, tank-top, short, and/or t-shirt.

PHYSICAL EDUCATION

ALL students must wear athletic attire and should consist of a gray shirt and navy blue/ black athletic bottoms. Sneakers/tennis shoes are required for all students to participate in PE . Uniforms will NOT be sold at the school. Students can wear shorts, sweatpants, and/or leggings from home.

ADDITIONAL INFORMATION

- Refer to individual **class syllabus** for any additional materials that may be needed.
- Consider locker size when purchasing backpacks – **roller backpacks not permitted.**
- Feel free to purchase anything additional that you think your child needs to be successful and organized.
- Please consider **donating any of the following supplies to your child's classroom:**
 - Pens
 - Pencils
 - dry erase markers
 - Tissues
 - Post-its
 - gallon size Ziploc bags
 - hand sanitizer
 - Band-aids
 - glue sticks
 - Lysol or baby wipes

A/B Calendar

	Mon	Tue	Wed	Thur	Fri	Mon	Tue	Wed	Thur	Fri	Mon	Tue	Wed	Thur	Fri
AUG		1	2	3	4	7	8	9	10	11	14	15	16	17	18
SEPT															
OCT	2 A	3 B	4 A	5 B	6 A	9 A	10 A	11 B	12 A	13 B	16 A	17 B	18 A	19 B	20 A
NOV			1 B	2 A	3 B	6 A	7 B	8 A	9 B	10 A	13 B	14 A	15 B	16 A	17 B
DEC						1 B	4 A	5 B	6 A	7 B	8 A	11 B	12 A	13 B	14 A
JAN	1	2 B	3 A	4 B	5 A	8 B	9 A	10 B	11 A	12 B	15 A	16 B	17 A	18 B	19 A
FEB				1 A	2 B	5 A	6 B	7 A	8 B	9 A	12 B	13 A	14 B	15 A	16 B
MAR						1 B	4 A	5 B	6 A	7 B	8 A	11 B	12 A	13 B	14 A
APR	1	2 B	3 A	4 B	5 A	8 B	9 A	10 B	11 A	12 B	15 A	16 B	17 A	18 B	19 A
MAY			1 B	2 A	3 B	6 A	7 B	8 A	9 B	10 A	13 B	14 A	15 B	16 A	17 B
JUN	3 A	4 B	5 A	6 B	7 A	10 B	11 A	12 B	13 A	14 B	17 A	18 B	19 A	20 B	21 A

KEY: "A" - A Day; "B" - B Day; "PD" - Professional Development Day - No School for Students

Monday August 28, 2023 Opening Day for Students

Monday September 4, 2023 Labor Day - Schools and Offices Closed

Friday September 15, 2023 Systemwide Professional Development Day - Schools Closed for Students

Monday September 25, 2023 Systemwide Professional Development Day - Schools Closed for Students

Friday October 20, 2023 Schools Closed for Teachers and Students (MSEA Convention)

Friday November 3, 2023 First Marking Period Ends - All Schools Close 3 Hours Early for Students

Monday November 13, 2023 Systemwide Professional Development Day - Schools Closed for Students

Monday November 20, 2023 Pre-K Conference Day - No Preschool-3 or Pre-K Sessions

Tuesday November 21, 2023 Pre-K and Elementary Conference Day Schools Closed for Elementary Students

Wednesday - Friday November 22-24, 2023 Thanksgiving Holiday - Schools and Offices Closed

Friday December 22, 2023 Schools and Offices Close 3 Hours Early - Winter Break Begins

Tuesday January 2, 2024 Schools Reopen

Monday January 15, 2024 Dr. Martin Luther King, Jr. Birthday Observed - Schools and Offices Closed

Friday January 19, 2024 Second Marking Period Ends - Schools Close 3 Hours Early for All Students

Friday February 9, 2024 Systemwide Professional Development Day - Schools Closed for Students

Monday February 19, 2024 Presidents' Day, Washington's Birthday - Schools and Offices Closed

Friday March 22, 2024 Spring Break Begins at the End of the School Day

Tuesday April 2, 2024 Schools Reopen

Friday April 5, 2024 Third Marking Period Ends - All Schools Close 3 Hours Early for Students

Wednesday April 10, 2024 Systemwide Professional Development Day - Schools Closed for Students

Friday April 26, 2024 Schools and Offices Close 3 Hours Early

Monday April 29, 2024 Pre-K and Kindergarten Conference Day - No Preschool, Pre-K or Kindergarten Sessions

Tuesday April 30, 2024 Pre-K Conference Day - No Preschool-3 or Pre-K Sessions

Tuesday May 14, 2024 Election Day - Schools and Offices Closed

Friday May 17, 2024 Schools and Offices Close 3 Hours Early 24

Monday May 27, 2024 Memorial Day Observed - Schools and Offices Closed

Wednesday June 12, 2024 Assessment Day*** - Last Day of Classes for Preschool-3 and Pre-K

Thursday - Friday June 13-14, 2024 Assessment Day*** - All Schools Close 3 Hours Early for Students

Wednesday June 19, 2023 Juneteenth - Schools and Offices Closed

*On the last three (3) assessment days of the school year, the calendar may be adjusted at the Principal's discretion; however, staff, students and parents must be notified.

School Calendar (Coming Soon)

Student Attendance

ARRIVAL

School doors will open at 7:45 for all students. Generally students enter through their grade level entrance unless they are getting breakfast then they must enter through the main lobby entrance/8th grade entrance. Students are expected to be in their 1st period immediately after visiting their lockers. Instruction begins promptly at 8:00 AM. We expect children to come to school regularly and punctually. Parents with transportation concerns can contact 443-809-4321.

ABSENCE NOTIFICATION PROCEDURES

These procedures are safety measures to assure all students are accounted for at school or home. Grade level school counselors are available to support students and families that may have attendance concerns. Schoolwork may be requested whenever a student will miss two or more days. Please call the guidance department (443-809-6725) to arrange this and allow 24 hours for teachers to gather the work.

Upon the student's return to school, parent/guardian must present a written note to the homeroom teacher. The note must include the student's name, date(s) of absence(s), reason for absence, and parent/guardian signature.

LAWFUL ABSENCES

Illness, bereavement, religious observation, court summons, suspensions, and family emergencies are *excused* absences. Absent notes must be turned in within five(5) days of the student's return. The *student* is responsible for gathering and turning in missed assignments.

UNLAWFUL ABSENCES

It is disruptive to your child's education to schedule vacations, appointments, or extra curricular activities during the school day. Please refer to the school calendar when making your family plans. When parents choose to remove a child from school, for any length of time, other than lawful absences, it is the responsibility of the *student* to get the missed assignments from another student or the teacher. Faculty members are not expected to provide work ahead of time or provide alternate assignments. This includes student absences due to truancy. Students who are unlawfully absent from school may not attend after school or evening events including athletic games.

LATENESS

Students who arrive late to school (after 8:00 AM) will need to be buzzed in and receive a late pass-excused or unexcused-depending on the validity from a staff member who is checking in students in the main lobby. After 8:15 AM students will report to the main office to receive their pass. Students who are chronically late are subject to school disciplinary policy – including after-school or administrative detention.

EARLY DISMISSALS

Students requesting an early dismissal must report to the Main Office upon arrival to school the morning of the early dismissal. All students requiring early dismissal must have a written note from a parent/guardian requesting that early dismissal. This note shall include the student's name, parent/guardian name, parent/guardian signature, date, reason for the early dismissal, and a phone number where a parent/guardian can be reached. Only reasons that match the criteria for lawful absences as cited by the Code of Maryland Regulations will be coded excused. Students who do not have a current Student Contact Information Sheet on file will not be issued an early dismissal until a current Student Contact Information Sheet is completed.

Pikesville Middle School staff will make every effort to contact a parent/guardian to verify the early dismissal note. This policy does not apply to students who are issued an early dismissal by the school nurse or administration. Students who do not follow the early dismissal policy as outlined or who leave school grounds without the permission of an administrator are subject to school disciplinary policy – including after-school or administrative detention and suspension.

DISMISSAL

Students are dismissed at 2:45 PM and must leave the building unless they are under the supervision of a staff member. When a note is not provided in advance, the parent/guardian may come to the school office with proper identification to have his/her student dismissed from school on that day.

Early dismissal procedures end at 2:30, no parents in the building after 2:30
Please plan accordingly to accommodate this expectation.

Student Lateness Policy

It is the responsibility of each student to report to class on time to limit disruptions to the learning environment of the classroom. Students have four minutes to transition from one class to another, therefore, it is the expectation that students arrive to each class on time. Any student who is outside of their assigned classroom when the bell rings is considered late.

Lateness is not only disruptive to classmates - disruptions include the opening and shutting of doors, loud noises, and students passing in front of the teacher or one another to get to their assigned seat. Lateness takes away instructional time from your student.

Each lateness to class will be recorded by the teacher as *it may impact a student's ability to participate in quarterly incentives – lateness is counted as a minor referral*. In addition, habitual lateness to class results in missed instruction. Therefore, the following is a progression of consequences outlined for students regarding lateness. Just as lateness is not tolerated in the workplace, parents are asked to support the lateness policy to emphasize with students the importance of being on time.

LATENESS TO CLASS PROGRESSION OF CONSEQUENCES:

- **First Lateness** – Students will receive a warning that a second tardy to class will result in a detention. The teacher will contact the parent/guardian.
- **Second Lateness** - A consequence as determined by the teacher. Students could receive an after-school detention. The teacher will contact the parent/guardian regarding the date and time in which the detention will be served.
- **Third Lateness** - Students will be assigned a grade level detention with the team leader. The team leader will contact the parent/guardian regarding the date and time in which the detention will be served. Students will be referred to the grade level administrator.

****Continued lateness will be addressed by the administrator****

Bell Schedules

M, T, Th, Fr

Period	Time	Bells	Minutes
1	8:00-9:30	7:45 8:00 9:30	90

Wednesday Advisory

Period		Time	Bells	Minutes
1		8:00-9:08	7:45 8:00 9:08	68
2		9:12-10:20	9:12 10:20	68
Advisory		10:24-11:24	10:24 11:24	60
3 Announcements	11:28- 1:33	Lunch A 11:24- 11:54 Lunch B 11:57- 12:27 Lunch C 12:30-1:00 Lunch D 1:03-1:33	11:24 11:28 11:56 12:29 1:02 1:33	95 class 30 <u>lunch</u>
4		1:37	1:37 2:45	68

Behavioral Expectations

We are committed to having a school that is physically and emotionally safe for all children. To this end we are describing behaviors that are *unacceptable* at Pikesville Middle School. In order to maintain a safe and secure learning environment, staff members are support student behavior and monitor which behaviors can and should be tolerated, and which call for intervention.

Please see behavioral expectations on the Pikesville Middle School website and/or summer mailing for more specific details.

These behaviors can be classified into five categories:

- 1. Behavior that will hurt anyone, including self, physically:**
 - a. Running in the school halls
 - b. Throwing objects
 - c. Pushing and shoving
 - d. Fighting
- 2. Behavior that shows a lack of respect to self and others:**
 - a. Calling attention to another's personal characteristics in a derogatory manner
 - b. Violation of the BCPS dress code (hoods, hats, bandana's, slide sandals, etc.)
 - c. Group isolation or ostracism
 - d. Intimidation (bullying, threatening)
 - e. Insubordination (refusing to follow directions)
 - f. Other behaviors that are designed to devalue or hurt another human being
 - g. Foul/Inappropriate language
 - h. Inappropriate use of social media (Instagram, Snapchat, etc.)
- 3. Behavior that will damage, destroy, or misuse personal or school property:**
 - a. Irresponsible use of materials
 - b. Malicious destruction, defacement, or graffiti
 - c. Theft
- 4. Behavior that interrupts the educational program:**
 - a. Excessive class disruptions and/or calling out
 - b. Frequent tardiness
 - c. Rough housing (play fighting is not allowed in the school building)
 - d. Unexcused absences
 - e. Nuisance items (toys, skateboards, iPods, video games, cell phones and other electronic devices)
 - f. Cutting class/truancy—includes hall walking or prolonged breaks
 - g. Using tobacco products on school grounds—vapor or regular
- 5. Behavior that interferes with academic progress and growth:**
 - a. Copying another student's work and plagiarism
 - b. Cheating
 - c. Refusing to complete assigned work
 - d. Cutting class/truancy—includes hall walking or prolonged breaks

General Expectations

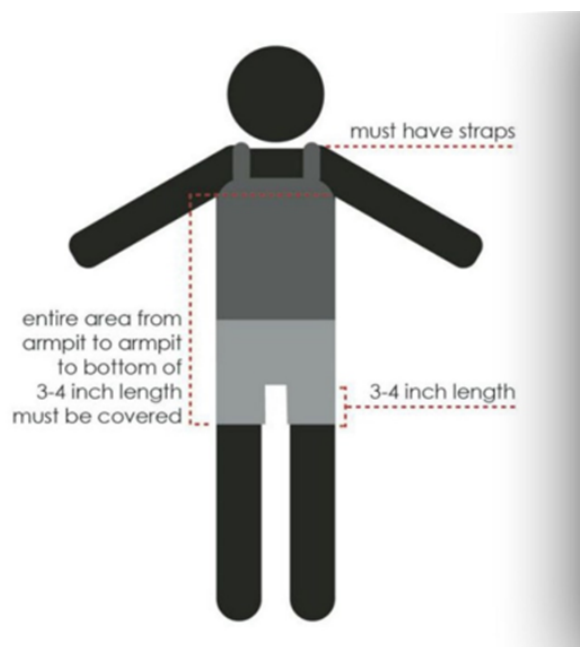
APPROPRIATE DRESS

Middle school is the workplace for students and teachers. Students should come appropriately dressed for school. Pikesville Middle School is air conditioned, therefore, our building can be cold. Consequently, students should dress for the temperature of the building and not always the outside temperature.

PMS students are not required to wear uniforms and we appreciate student self-expression; however, the following guidelines for student dress will help to promote safety, respect, and belongingness among students and staff. These appropriate dress guidelines will enable students to be ready for learning, while still promoting and celebrating the individuality of and diversity among our students.

The following guidelines must be followed:

- ALL students have the option to wear face masks that fully cover the nose and mouth.
- Hats, hoods, scarves, or headgear of any kind are not allowed unless as part of religious practice. This is aligned with Baltimore County Policy and supports appropriate safety measures for students.
- All outerwear must be kept in the locker and may not be worn in the classroom. Outwear includes coats, jackets, gloves, headgear, sunglasses, etc. Please consider this expectation as you are planning your attire.
- Halters, one strap shirts, tube tops, crop tops/belly shirts or baggie pants revealing undergarments, or other excessively revealing clothing, are prohibited. T-shirts must have sleeves and be free of pictures and slogans that are inappropriate, suggestive, or offensive to community standards.
- All students are required to wear proper footwear. For safety or health protection **house slippers are not allowed to be worn.**



Roanoke County Public Schools, 2019

If students are not following appropriate dress at Pikesville Middle School they will be provided with a PMS attire to wear in place of their personal attire.

MASKS

The use of masks is an option for students and staff. Pikesville Middle will follow Baltimore County mandates regarding the wearing of masks. If students choose to wear masks, they should cover the mouth and nose.

When **choosing** to wear a mask for safety please consider the following:

- Bandanas and ski masks do not properly stop ventilation
- Masks that have inappropriate messages such as- drug use, gang affiliation, curse words, inappropriate pictures
- KN95 Masks are most protective against any virus

HEADGEAR

According to the **BCPS Student Handbook**, “The following specific items are not permitted... Headgear, except as worn for medical reasons or as a legitimate expression of a student’s religious practice and faith.” Items not permitted include, but are not limited to: hats, headwraps, bonnets, scarves, ear mittens, bandanas, dew rag/doo rag, winter caps, etc. Hoodies may be worn but the hoods should not be on, covering the students head.

Students who wear items that are not permitted will be asked to take it off. Students who do not comply with appropriate dress, including refusal to remove headgear, will be subject to disciplinary consequences. Parents will be notified of non-compliance.

In the event that a parent needs assistance providing proper attire, please contact the grade level administrator, school counselor, and/or team leader.

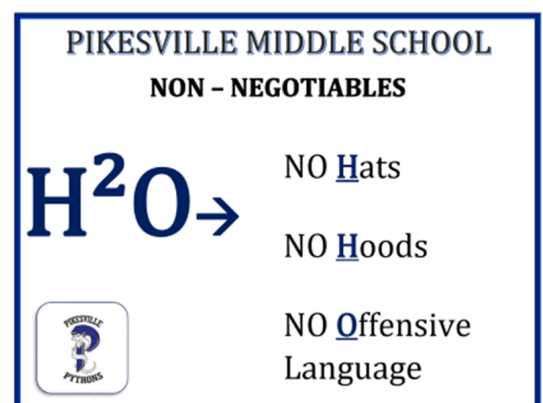
BACKPACKS/LARGE PURSES

Students must keep backpacks and large purses in their assigned lockers during the school day.

Students will be permitted to carry a drawstring bag and/or a small purse. Wheeled backpacks do not fit in lockers and should not be brought to school.

H2O

H2O represents Pikesville Middle School’s Non-negotiables for dress and language.



Hallway Expectations

LOCKERS

Each student is assigned a locker which will remain their locker for the current school year. An assigned locker is to be used to safely store the belongings of its owner. Students are reminded **NOT** to give their locker combination to others. **The school reserves the right to inspect a student's locker at any time. Students will only be permitted to go to their locker during arrival and dismissal.**

ELECTRONIC DEVICES

All PMS students will be issued an electronic device to use for instructional purposes only. For that reason, cell phones can **only** be used in the cafeteria during lunch when permission is granted by the administrator in charge. Personal devices are not permitted as an instructional tool or as a reward for classroom incentives. Games, music, and other non-instructional tasks are not permitted on the students electronic device. In the event that a student does not follow guidelines, after a warning the student may be referred to the office for insubordination or the device may be taken and checked.

PIKESVILLE MIDDLE HALL- WAY CODE OF CONDUCT

Put Away Cellphones and Earbuds

Remove Hats, Hoods, & Outerwear

Inside Voices and Appropriate Language
Should Be Used at All Times

Demonstrate Respect by Stopping When
Addressed by an Adult

Every Student Should Walk On the Right
Side In the Correct Direction and Keep
Hands and Feet to Oneself

RESPECT

Good citizenship starts with respect for yourself and others. It is easy to fall into a habit of disrespecting yourself, friends, and teachers by using inappropriate language, responding without thinking, and intentionally trying to be hurtful. Each student is required to exhibit respectful behavior and be a “zone of civility.” Respect should extend to the comments made through social media and text messages.

Students and parents are strongly encouraged to report problems/concerns immediately to the administrative team, school counselors, teachers, or School Resource Officers. This includes issues in the community, or at home, which may spill over into the schoolhouse.

Pikesville Middle PRIDE

Pikesville Middle School we will Strive for Excellence by taking **PRIDE** in our Learning Environment

	Hallways	Bathrooms	Cafeteria	Classroom	Arrival/ Dismissal	Electronics Devices/Cell Phones
Prepared for the task at hand	<ul style="list-style-type: none"> *Walk in the correct direction to your class *Talk quietly *Move directly to your assigned location 	<ul style="list-style-type: none"> *Have a pass *Go to the bathroom that is assigned to your class *Wash your hands *Go directly back to class 	<ul style="list-style-type: none"> *Walk in and have a seat at assigned table *Stand in line when called *Hands to self *Only get up to use the restroom 	<ul style="list-style-type: none"> *Be prepared with all materials *Listen and follow directions *Ask appropriate questions *Follow all class procedures including lab rules in science 	<ul style="list-style-type: none"> *Enter and exit the appropriate door in the morning and afternoon. *Go to locker and then directly to class *Don't leave classroom for dismissal until your bus is called 	<ul style="list-style-type: none"> *Follow the BCPS policy (5552) and PMS procedures for cell phones *Only use cell phone at lunch when directed by administrator on lunch duty *Carry device in bag during transitions
Respectful to self and others	<ul style="list-style-type: none"> *Walk away to deescalate *Report incidents to nearest teacher *Be aware of others *Hands to self 	<ul style="list-style-type: none"> *Flush the toilet *Throw garbage in the trash can *Respect the bathroom for you and your peers 	<ul style="list-style-type: none"> *Dispose of trash in bins *Clean up after yourself 	<ul style="list-style-type: none"> *Accept feedback from others *Be ready to learn 	<ul style="list-style-type: none"> *Keep hands and feet to yourself *Use your assigned lockers *Keep to your own business 	<ul style="list-style-type: none"> *Use your headphones for audio when at lunch *Have device charged *Be responsible for your device only
Interact with empathy and inclusivity	<ul style="list-style-type: none"> *Help someone pick up their materials *Be mindful of personal space *Report incidents to nearest teacher 	<ul style="list-style-type: none"> *Knock to check for vacancy *Report if you see a student in distress 	<ul style="list-style-type: none"> *Be inclusive of other students in your class *Move away from conflicts *Be patient 	<ul style="list-style-type: none"> *Encourage others *Help when you can *Be open to include others in your group *Be aware of the impact your actions have on others. 	<ul style="list-style-type: none"> *Be mindful of others *Be prompt to your first period *Be prompt to your bus *Respect diversity and others 	<ul style="list-style-type: none"> *Before you post or share: T-is it true? H-is it helpful? I-is it important? N-is it necessary? K-is it kind?
Demonstrate responsible citizenship	<ul style="list-style-type: none"> *Talk positively *Use appropriate language *Pick up garbage and throwing it away 	<ul style="list-style-type: none"> *Sign in and out of class *Report issues witnessed *Clean up after yourself *Put pass in bin located outside of the restroom 	<ul style="list-style-type: none"> *Sit in your assigned table *Keep food on your tray or in your mouth *Ask for help when needed *Teachers will escort students when/if needed 	<ul style="list-style-type: none"> *Be present and focused *Attend class daily and on time *Participate daily in class *Stay engaged in instruction throughout the lesson 	<ul style="list-style-type: none"> *Have a positive mindset everyday *Remember each day is a new opportunity 	<ul style="list-style-type: none"> *If you have an issue with our school issued device, please see your teacher who will assist you in completing a ticket *Bring your device to school charged
Engaged in high academic standards	<ul style="list-style-type: none"> *Be prompt in getting to all classes *Visit locker at assigned times only 	<ul style="list-style-type: none"> *Be mindful of the time you are out of class, missing instruction 	<ul style="list-style-type: none"> *Walk with your teacher to pick up lunch in the cafeteria for lunch detention or coach class 	<ul style="list-style-type: none"> *Submit quality work *Always employ effort *Ask for assistance *Utilize coach class *Utilize agenda book 	<ul style="list-style-type: none"> *Be prepared with assignments completed *Check Schoology calendar and grades *Think about your day and make sure you have everything you need for those classes. 	<ul style="list-style-type: none"> *Complete assignments on time *Advocate by contacting your teacher *Check grades and assignments daily *Follow technology agreement

Cell Phone Procedures

Appropriate use of electronic devices support students' opportunity to learn and collaborate. It also extends students' access to information and various modes of communication.

Pikesville Middle School's cell phone procedures are directly aligned with BCPS cell phone policy 5552.

BCPS Policy 5552 states:

ALL personal devices are to be off and away during the school day.

The ***BCPS Student Handbook*** addresses the acceptable use of technology, including the use of the Internet and electronic devices i.e., cell phones. Use of electronic devices for non-educational purposes is a **Category I** offense. Violation of the *Technology Acceptable Use Policy for Students* is a **Category II** offense.

Expectations for Cell Phone

Provided all students will have access to a Chromebook, they will not require any other device, such as a cell phone, during the hours of 7:45 a.m. – 2:45 p.m. Parents who need to contact their student should contact the main office and/or their grade level administrator or counselor.

Cell Phone Guidelines

- Students will not be permitted to use personal cell phones during school hours, except in the cafeteria during lunch with the permission of the administrator/staff member running lunch. Administrators will alert students when cell phones can be taken out once lunch has started.
- Wired headphones are permitted for instructional purposes only in the classrooms, under teacher discretion with school issued devices only. Headphones should not be connected to personal devices, unless it is during their lunch period in the cafeteria.
- Students should not have headphones in their ear or their cell phones visible in the hallway when transitioning to classes. Electronic devices should be put away and not visible.
- Administrators may allow students to listen to electronic devices in the cafeteria during lunch, with headphones. During lunch dismissal and prior to walking out of the cafeteria, all devices, including headphones, must be turned off or silenced and immediately put away.
- Students are permitted to carry their cellphone, if it is off or silenced and away. The cell phone needs to be out of sight if the student wishes to carry their phone.

- **Pikesville Middle School is not responsible for lost, stolen, or damaged personal electronic devices.** To avoid these issues, we recommend that students keep their personal devices in their lockers. If the student chooses to carry their personal device, they should always keep the cell phone on their person. School staff will not take time from daily duties to investigate lost phones.
- Students may not use any electronic devices, including their personal cell phones, to harass other students or school staff. Students may not post inappropriate comments, photos, or videos of other students or school staff on social media/Internet sites.

Cell Phone Consequences

Students are expected to comply with the cell phone/personal device policy as outlined by BCPS.

- 1st Offense - Students will receive a warning. Parents will be contacted.
- 2nd Offense - Parents will be contacted. Phone will be stored/locked for the remainder of the period.
- 3rd Offense- Administrator is notified and the cell phone is confiscated & locked/secured. Parents will be contacted to pick up the cell phone from the administrator.
- 4th Offense- Administrator will communicate with the parent that the student is no longer permitted to carry their cell phone during the school day. If brought to school, the cell phone will be turned into the administrator in the morning and picked up at the end of school.

DO NOT TRY TO CONTACT YOUR CHILD BY CELL PHONE DURING SCHOOL HOURS.

Parents should continue to call the school office for any emergency situation. In an emergency situation, office staff, with administrative approval, will contact your son/daughter. If a parent contacts a cell phone while a student is in school (7:45 AM – 2:45 PM), the consequences regarding cell phone use will still apply. If a student is in crisis and needs to speak to a parent in an emergency situation, students may seek administrative approval to use a Main Office phone.

We recommend that parents discuss this policy with their child in order to avoid problems. While students may have cell phones, it is not their right to use them whenever they choose. Parents, please support this policy. Due to the time spent on stolen cell phones, the school will **NOT** investigate stolen cell phones. Their security is the sole responsibility of the student. Pikesville Middle School will not be responsible for loss, damage, or theft of any electronic device brought to school. Students may file police reports for stolen electronic devices during their lunch period, before, or after school hours only.

Bullying/Harassment/Intimidation (BHI)

All bullying/harassment/intimidation via electronic devices are subject to disciplinary consequences. ***This includes posts created outside of school that have an impact on students during the regular school day.*** The following is an example of inappropriate communication and probable consequences.

Tips for Avoiding Issues with Bullying/Harassment/Intimidation via Electronic Devices

Example of bullying/harassment/intimidation (BHI)- Student sends inappropriate comments or posts inappropriate pictures to or about another student or staff member via social media, during or after school hours.

Any offense:

- Phone call to parent
- Required Parent Conference/Detention
- Completion of BCPS Bullying/Harassment/Intimidation Form
- Confiscation of phone
- Student Development Center Assignment
- Revocation of device privilege
- ***Repeated Bullying/Harassment/Intimidation may result in suspension.***

1. Parents should recognize that social media sites have age limits. Do not allow children to access social media unless they are permitted via the social media site.
2. Keep track of all social media sites and passwords. Regularly review posts & history.
3. Teach children the appropriate ways to communicate with others on social media and other electronic platforms.
4. Apps currently exist that allow children to hide other Apps, so that parents cannot find them. Make sure that all Apps have a purpose.
5. Report all issues of cyberbullying/harassment/inappropriate communication to a school administrator. This allows school staff to be proactive in cases of student issues.
6. Document all issues by taking screenshots or recordings. Keep documentation and provide documentation when reporting issues.
7. To address issues with bullying/harassment/intimidation, a school staff member must be informed. Without knowledge of the issue, we cannot support students. We highly encourage all issues related to bullying to be reported immediately to a school counselor or an administrator.
8. Parents may contact their grade level administrator if they choose to have their child's cell phone safely secured during the day. Students will turn in phones in the morning and pick them up during dismissal.
9. Review Grace's Law with children. (Grace's Law Overview)

Grace's Law

Grace's Law: Maryland's Anti-Bullying Law



Bullying needs to stop! Bullying is behavior that is both repeated and intended to hurt someone either physically, emotionally or both. It can take many forms like teasing, name calling, making threats, physical assaults, sexual assaults and cyberbullying.

Cyberbullying is bullying using electronic media like computers, cell phones, and game systems. Our digital interconnectedness makes bullying different and more damaging than it's ever been before. It allows hatred and publicly humiliating gossip or photos to be instantly far-reaching and inescapable as electronic media is everywhere. It can **NOT** simply be ignored. It can cause depression, anxiety, and desperation, which is a volatile mix for young people at a vulnerable stage in life.

In October 2013, the State of Maryland enacted Grace's Law, making misuse of interactive computer services a criminal offense. Its purpose is to prohibit anyone from using electronic media (computers, tablets, phones, etc.) to maliciously engage in conduct that inflicts serious emotional distress on a minor and/or places that minor in reasonable fear of death or serious bodily injury. A person who is found guilty of violating this law is subject to imprisonment up to a year and a fine of up to \$500.00, or both.

Society often celebrates—on TV, Internet, music and politics—poor behaviors like name-calling, rudeness, and taunting others, especially those considered different. This is **NOT OK!**

Every human being deserves to be treated with dignity and respect. YOU can make a difference!

**Remember the "Golden Rule":
Treat others the way you would like to be treated.**

Here's how you can help:

- **Stand Up**...when you hear or see hatred and meanness.
- **Speak Out**...tell them it's not OK. Show support or befriend the mistreated.
- **Get Help – Report It**...tell a responsible adult and fill out a bullying report.

Bullying Hurts. Compassion and Kindness can Heal!

Remember, reporting bullying is not snitching or tattling, it is helping to keep you and others safe. For more information, visit www.stopbullying.gov.

DANGERS OF BULLYING

There are health risks related to depression for the victim, bully, and those who witness bullying, which may include:

- | | | |
|----------------------------|-----------------------------------|---|
| • Irritability or anger | • Multiple joint and muscle pains | • Difficulties in falling and/or staying asleep |
| • Nightmares | • Weight gain or loss | • Impulsiveness |
| • Headaches | • Depression | • Suicide attempts |
| • Stomachaches | • Self injury (i.e., cutting) | • Homicidal thoughts |
| • Inability to concentrate | | |

Every person deserves to be treated with dignity, kindness and respect, including you! It can be hard to see, but your time in school, though sometimes painful, is temporary. Things **WILL** get better! You are loved and needed, and have unique gifts and a special purpose to do in this world that takes time to discover. **Never give up!**

HOW YOU CAN PROTECT YOURSELF AND OTHERS

In Maryland's public schools, if you feel that you are being bullied, you have the right to report your concerns and the school has the responsibility to investigate those concerns.

- As your teacher, counselor, or administrator if you can speak privately about a personal problem. Tell the adult what is happening or making you uncomfortable and how long it has been going on.
- **Ask for a Bullying, Harassment or Intimidation Reporting Form. Complete the form, return it to the administrator, and keep a copy.**
- If an incident occurs in an unstructured area, ask what the school will do to make you feel safe.
- Ask the administrator to investigate allegations, develop a plan of support, and schedule a meeting.
- Tell your parents and ask them to attend.
- Feel free to call the Maryland State Department of Education if you have additional questions regarding the completion of the Bullying Form at 410-767-0031.
- If you are being bullied on a social media site, **screen-shot and save** the content to share with parents, police and the school administration. Fill out a report as often as you need to.
- Change your password, use privacy settings, and block people who send negative messages, texts, tweets or photos.
- **Ask your friends not to share negative media with you or pass it on to others.**

If you or someone you know is thinking about suicide, take it seriously and **GET HELP.**

Contact the American Foundation for Suicide Prevention at 1-888-333-AFSP.

School Issued Electronic Device Policy

At Pikesville Middle School all students will receive a Google Chromebook for all schoolwork, including access to grades, educational resources, and modes of communication with school staff. Pikesville Middle School's electronic device is directly aligned with BCPS policies. Appropriate use of electronic devices support students' opportunity to learn and collaborate. It also extends students' access to information and various modes of communication.

BCPS Policy 5550 addresses student conduct and prohibits: *Use of electronic devices for non-educational purposes during regular instructional hours.*

The *BCPS Student Handbook* addresses the acceptable use of technology, including the use of the Internet and electronic devices i.e., cell phones. Use of electronic devices for non-educational purposes is a Category I offense. Violation of the *Technology Acceptable Use Policy for Students* is a Category II offense.

Examples of Appropriate and Inappropriate Electronic Device Use	
Appropriate	Inappropriate
<ul style="list-style-type: none"> search authorized websites for information reference online dictionary or thesaurus use the calculator review grades or communicate with teachers using Schoology teacher assigned classwork 	social media (i.e., Snapchat, TikTok, Instagram) taking pictures* recording* play music or other disruptive noise access to inappropriate or unauthorized websites/Apps

**unless given permission by administrator and/or teacher*

Bullying/Harassment/Intimidation

Students may not use any electronic devices, including their personal cell phones, to harass other students or school staff. Students may not post inappropriate comments, photos, or videos of other students or school staff on social media/Internet sites. Taking and/or posting pictures of another student or staff member is not permitted.

Protection of Devices

When transitioning between classes, students must keep their school issued device in their issued device bag. Students are responsible for the condition of their school issued devices. Students should not allow other students to use their school issued device. You should not knowingly any device other than your own. Vandalism of school issued devices will result in financial restitution. *Vandalism includes, but is not limited to; pulling off keys, writing on or defacing the device with stickers, and improper handling of the device that results in damage.* Parents/guardians will be responsible for the cost of the device if found to be vandalized. Students will not receive a new device until the full cost of the vandalized device is received by the school. Screens do not crack under normal use. Please remember the device is the property of the school, not the student.

The following consequences will be applied to misuse of school issued electronic devices.

1st Offense- Students will receive a warning. Parent contact will be made.

2nd Offense- Students will receive an after school detention.

3rd Offense- The device may be held for in-school use only.

Serious misuse may result in immediate and/or permanent revocation of the device.

Setting up your FOCUS Portal Account (coming soon)

Transportation

BUS BEHAVIOR EXPECTATIONS

To ensure the safety of all students transported from school and home we expect students, while riding the bus, to adhere to the guidelines below:

- Sit down and keep all limbs inside the bus while the bus is in motion.
- Respect and follow the directions of the bus driver while under his/her supervision and care.
- Obey the rules stated in the Baltimore County Student Handbook while on the bus.
- Scope of authority for schools extends beyond the school doors.

Scope of Authority

The behavior code outlined in this student handbook applies to all students enrolled in BCPS. Additionally, the code of conduct applies in all situations in which students are involved, including:

1. All school-sponsored activities on property owned or leased by the Board or held off of school grounds, including but not limited to: field trips, extracurricular activities, or social events.
2. Travel on school buses or other official means of transportation.
3. On-site or off-site school-related situations which are the result or cause of disruptive behavior on school grounds.

Therefore, a student may be subject to disciplinary responses when he or she commits an act or acts away and apart from school property that can be shown to pose a threat or danger to the safety of other students, staff, or school property; and/or the act or acts prevent(s) the orderly delivery of the instructional program at school.

Code of Conduct While on School Buses



The goal of having safe and supportive environments extends to BCPS' many school buses.

As such, the code of

conduct is in force during students' ride to and from school. Transportation services are provided to students as a convenience. Outside of students whose IEPs require the school system to provide transportation, there is no obligation to transport students to or from school.

Students should respect the convenience of transportation services by adhering to the established behavioral expectations. A failure to meet expectations while on a school bus could lead to a loss of transportation privileges for a short time or permanently. To help students have a safe ride, BCPS administrators have identified behavioral infractions that occur most often on the bus along with corresponding consequences.

The infractions and consequences have been sorted into levels ranging from one to four with level one being comprised of minor infractions and level four being comprised of more serious infractions. As the severity of the infraction increases, so does the severity of the consequence. Students and parents should familiarize themselves with the Office of Transportation's *Bus Discipline Procedures and Consequences* for detailed information on expectations, infractions, and consequences.

School buses are equipped with cameras that capture both video and audio. These digital captures will be used to aid administrators in their investigation of students' conduct.

Failure to follow transportation regulations will result in disciplinary action, which can include suspension of bus privileges. Students are normally assigned to the bus stop nearest their home. Parents requesting a temporary change in bus assignment must get permission at least 24 hours in advance. Bus capacity, reason, and student behavior will all be considered when evaluating the request. All requests must be submitted to Mr. Anthony Jackson.

PARKING/STUDENT PICK-UP AND DROP-OFF

The entrance to the bus loop is limited to buses from 7:30AM to 3:00PM. Parents should drop off students using the carpool loop and should adhere to all drop off signs. Parents must also be aware that there is no left turn onto Seven Mile Lane during drop off hours.

WALKERS AND THE CROSS WALK

Students are to use the crosswalk designated in the main driveway off of Seven Mile Lane to cross the street as they arrive at school in the morning and as they depart in the afternoon. Students should NEVER cross in the bus loop.

Bus Information 23-24 (Coming Soon)

Arrival and Dismissal Procedures

Arrival Procedure:

- Students will be dropped off by buses and walk to their appropriate entrance. Bus duty staff will supervise students outside and breakfast students will be allowed to enter the cafeteria at 7:45 a.m.
- At 7:45 a.m. all the front doors will be opened - students who wish to get breakfast must only enter through the main doors nearest the cafeteria. Breakfast is grab and go and students will go directly to their lockers and first period. If students do not enter the main doors, they will not be allowed to get breakfast.
- Non-breakfast students will enter as follows at 7:45 a.m.:
 - 6th graders will only enter through the orange and red hallway doors depending on which is closest to their locker
 - 7th graders will only enter through the green and yellow hallway doors depending on which is closest to their locker
 - 8th graders will only enter through the secondary doors by the gymnasium
- Students should report directly to their locker then first period class. Parents will be notified if students are not following appropriate arrival procedures.

Dismissal Procedure:

- Students will be dismissed by their bus name/number daily beginning at 2:45 p.m.
 - Students may not ride another bus unless an administrator has approved this 24 hour in advance and given the student a special pass.
- Students must remain in their class until their bus is called. For the safety of our students, it is imperative that students are following appropriate dismissal procedures. *The dismissal process is a part of transportation; therefore, students will receive disciplinary consequences if they are not following dismissal procedures.* Consequences include but are not limited to detention, bus suspension, time in the student development center (SDC).
- Students should go immediately to their lockers and then dismiss out the nearest side door.
- At 3:00 p.m. all students with buses that haven't arrived will report to their lockers and then the cafeteria. While in the cafeteria students should remain seated and wait for the bus to be called.

Walkers' and Car Riders dismissal:

- Walkers and car riders will be dismissed first and are expected to go out the side doors on the side of the building by SDC/cafeteria. Parents are not permitted to park and pick up students near the 8th grade entrance as this interferes with buses.
- Students should walk up to the top of the drive and have the SRO or a staff member walk them across the parking lot entrance using the crosswalk. STUDENTS MAY NOT RUN ACROSS THE BUS LOOP.
- Students who need to pick up an instrument will be dismissed at 2:43 to pick up their instrument in their classroom. Students will retrieve their instrument and either return to class or go to their locker if their bus has been called.
- Students should report directly to their locker then outside by SDC. Students are not permitted to wait by the main entrance. Parents will be notified if students are not following appropriate dismissal procedures.

Cafeteria/Meal Distribution

BREAKFAST

Breakfast is offered each day in our cafeteria starting at 7:45 AM until 8:15 AM. Any student may participate. You may call our cafeteria manager, Mr. Baker at 443-809-1209, if you have any questions.

LUNCH

Lunch is provided at no cost to students. Students must still use their Personal Identification Number (PIN #) as a way for our food service workers to maintain inventory. Questions regarding lunches should be directed to our cafeteria manager, Mr. Baker at 443-809-1209. No credit will be extended for meals. If students are interested in buying snacks they must bring money with them.

Please be aware that parents are not permitted to deliver lunches to students while they are in school. If a family finds it necessary, parents must bring the meal to the main office where the student can pick it up and eat in the office kitchen. DO NOT drop off lunches to students without prior notification.

Cafeteria Rules & Procedure

1. Enter the cafeteria and immediately sit at your assigned tables – the first table will not be called until all students are seated and settled.
2. **Wait** for your class to be called to a specific line if you are getting lunch. Water, bathrooms, or nurse passes will not be provided until the first class is called.
3. Once your table is called, stand in a single file line facing forward to enter the kitchen and get your food. ***It is important to remember your PIN # so the line moves quickly.***
4. Report directly back to your assigned table once all food and utensils are obtained.
5. Remain seated at your table unless you are getting water or using the restroom. All food/trash/spills must be taken care of prior to the beginning of dismissal.
6. Listen for dismissal directions from the administrator running the lunch shift – We are at
 - o 1 - All cell phones & electronic devices should be put away (**silence phones**)
 - o 2 - Conversations are coming to a close (**finish your sentence**)
 - o 3 - Cafeteria is quiet to listen to dismissal (**remain quiet & listen for your class**) *By 3, end conversations completely and listen for further directions. No movement should take place during dismissal (this includes water & bathroom breaks).*
7. Quietly line up with assigned teacher and remain quiet while proceeding down the hallway – **Remember there are other classes occurring.** Lunch D students will be dismissed by grade level to their classes while teachers/staff supervise the hallways.

Cafeteria Rules:

- Lunch is considered a class, meaning you must arrive on time (before the bell rings) and you may not leave the cafeteria without adult permission.
- **Student's legs should be under the table and not in the aisle as this is a safety concern and does not allow staff members to collect trash properly.**
- Students are only permitted to their locker at the beginning and end of the day – therefore students who bring lunch must carry it with them throughout the day.
- Coach class and detention students will be picked up in the cafeteria by the sponsoring teacher. Students cannot leave the coach class/detention room without supervision by the teacher. Students will not be able to go to a classroom without an escort.
- Students who are going to the library will sign up ahead of time and will be picked up by Ms. Monacelli on days that the library is open to students.
- Food should **NEVER** be thrown for any reason which includes throwing it “basketball” style into the trash cans. Respectful behavior should always be shown. Notify an adult if assistance is needed.
- Students should not be up and walking around throughout the cafeteria during lunch.
- Cell phones in the cafeteria are for personal use and should not interfere with other students or staff members. Headphones should be used for any music or game playing with sound. Once dismissal has started all phones, electronic devices, and headphones should be put away. **Personal electronic devices are the responsibility of the student.**

Middle School Assessments

Maryland is striving to improve education for all students by implementing new, higher standards for student learning, the Maryland College and Career-Ready Standards, and aligned assessments developed by the Maryland Comprehensive Assessment Program (MCAP).

Middle School students take the MCAP test for Math and ELA. If the student is enrolled in Alg. 1 the student takes the Alg. 1 test and if the student is enrolled in Geometry, the student takes the Geometry test. For all other math classes the students are administered the grade level math assessment. Students in 8th grade will also take the MISA for Science and Social Studies

Students are also required to take a BCPS Student Growth and Achievement Assessment (MAP assessment) in the fall and winter. This assessment will be used to measure student growth during a school year and across school years.

- ACCESS for ELL's testing window is generally begins mid January and ends mid February. This exam is designed for students who receive ESOL services
- MAP testing window for the 2023—2024 takes place in the Fall and Winter
- The Maryland School Survey window is generally from March through April each year.
- MCAP testing generally begins in March and ends in June
- DLM testing which is designed for those students who take an alternative to the MCAP exam.
- MISA Science testing takes place in March and is designed for 8th graders only
- MISA Social Studies testing takes place in May and is designed for 8th graders only

Interim, Report Card and Conference Night Dates (Coming Soon)

1st marking period interim distribution: 9/25

1st marking period conference night: 10/4

1st marking period ends: 11/3 - ½ day for students

1st marking period report cards distributed: 11/14

2nd marking period interim distribution:

2nd marking period conference night:

2nd marking period ends: 1/19 - ½ Day

2nd marking period report card distribution: 1/29

3rd marking period interim distribution:

3rd marking period conference night:

3rd marking period ends: 4/ 5 - ½ Day

3rd marking period report card distribution :

4th marking period interim distribution:

4th marking period report card distribution: Posted online

Safety/Student Privacy

RAPTOR ID SYSTEM

The safety of all students and staff in Baltimore County Public Schools is of utmost importance to all of us. Our school is utilizing a system for checking in all visitors. The system is called V-soft by RaptorWare or Raptor. When you visit our school for the first time, you will be asked to present a government-issued photo ID or a driver's license to a staff member in the school office. The ID will be scanned and the following information will be collected: your photo, your name, and your date of birth. This information will be utilized to check you in, create an ID badge, and compare your information against sexual offender databases throughout the country. If your name appears on any of the lists or you refuse to allow the school to scan your ID, you will not be allowed access to the school. The only alternative will be to allow the staff to see your ID, verify your first name, last name, and date of birth to be entered into the system manually. However, this method does not store the information, and you must do this each time you visit the school. If you have your ID scanned, you will be asked to show your ID only on future visits, and your name will be selected from an existing list of previous visitors. You will also be asked to check out with the office staff upon leaving the school so that we know you are no longer in the building. You will be required to check into the system even if you are only coming to school to pick up your child. The information collected will not be shared outside of the school and is kept on a secure server. Your assistance in keeping our students and schools safe is appreciated.

PARENT VISITATION

Parents are encouraged to keep in close contact with teachers through email and other resources. If a parent wishes to visit classrooms, they must check in at the front office and show ID to receive a visitor's pass and permission from the appropriate administrator. Parents will be escorted to classrooms and must schedule this visit in advance. Please be aware that any classroom visit is not to disrupt the learning activities taking place. If a parent wishes to speak with or have a conference with a teacher, they should set up an appointment with that teacher outside of class time.

Communication

Everyone at Pikesville Middle School cares deeply about children and their education. In a school, as in a family, concerns and challenges arise which need a voice and a response. As we approach one another, let us honestly and openly share our opinions and convictions, while respecting the people and the efforts of our school.

The success of our school is based in part on the effective forms and channels of communication we establish between parents and faculty. Your first and most important contact within the school is the teacher. Your child's classroom teachers are the best resources for information and advice concerning your child and his/her classes, relationships, homework, and individual development. Our teachers welcome your communication and will return your calls/emails as soon as they are free to do so.

Parents/Guardians should feel free to contact teachers and staff during the school day by leaving messages through the front office, or email. Please understand that your child's teacher will do their very best to respond within 48 hours.

Specific communications about parental concerns or student needs are too important to be made "on the run." Please make an appointment for an in-person or phone conference to discuss these issues and to develop a plan of action.

When problems arise, please work through your student's counselor or assistant principal in order to quickly resolve the issue. Of course, at any time, parents may contact the principal directly. The goal of effective parent-school communication is to provide the best education for our children in a professional and supportive setting.

SCHOOL NEWSLETTER/SCHOOL MESSENGER

The school newsletter will be available via the school's website, <http://pikesvillems.bcps.org/> The newsletter contains important information for each upcoming month. Important messages and reminders may also be sent to student homes via School Messenger, a phone call-out system. Please bear with us as our webmaster has changed.

Emergency School Closings

If serious weather conditions make travel dangerous, Baltimore County Public Schools will either close for the day or operate on a delay basis. Listen to our local TV or radio stations during these times: WBAL Radio Station (1090 AM), WMAR TV (Channel 2/ Cable 12), WBAL TV (Channel 11/ Cable 21), WJZ TV (Channel 13/ Cable 23), call 410-887-5555, or access the BCPS Website at <http://www.bcps.org>. Early dismissals due to threatening weather or unexpected events will be announced in the same manner.

The following schedule applies for late openings:

1 hour late opening...open at 8:45 AM

2 hour late opening...open at 9:45 AM

Bus Pick-ups: add one or two hours to regular pick-up time.

The following schedule applies for early dismissals:

3 hour early dismissal at 11:45 AM

2 hour early dismissal at 12:45 AM

Health Services

MEDICATIONS

While we encourage parents to administer medications to their children outside of school hours, we understand that your child may need medication during the school day. Prescription medication will only be administered with a copy of a letter from your child's doctor. If your child requires medicine (prescription or non-prescription) during the school day, the following procedures must be followed:

1. Medication should be delivered to the school nurse by the parent/guardian.
2. Clearly label the original container with the child's name.
3. Include all mandatory BCPS forms for all medication being dispensed.
4. Instruct your child that it is his/her responsibility to come to the healthsuite at the appropriate time to take the medication.
5. ONLY the school nurse will administer medication.

Nurses Forms (Coming Soon)

Library

Our school library is open each day from 7:45 AM – 2:30 PM. Books may be borrowed for a 3-week period. 443-809-1272

Students are responsible for materials they borrow from the library. Books must be cared for and returned on time. Students are responsible for paying replacement cost of lost or damaged books. Library privileges will be restricted for students who owe fines or books. Extra Curricular activities and school sponsored events can be jeopardized for students who owe library fines. We want our students to be responsible citizens and to enjoy the full benefits of all our school has to offer. For further information about our library services, including book recommendations, contact our librarian Ms. Monacelli

Special Services

SCHOOL COUNSELING

School Counseling services are provided to all Pikesville Middle School students. Counselors are available to provide a variety of academic, social, and behavioral services. Counselors work with students providing individual counseling, group counseling, scheduling, and future planning. Counselors are also available to provide information for outside services to parents. For further information, parents may contact their grade level counselor Mrs. McIntosh (7th), Mrs. Daeschner (8th), and Mrs. Banks (6th) at 443-809-6725.

SPECIAL EDUCATION SERVICES

The Special Education Department provides screening and diagnostic assessment services to students experiencing academic and/or behavioral/emotional needs that affect educational performance. The IEP Team and the Pupil Services Team meet with parents as needed to review students' strengths and needs in order to determine what services are needed based upon each student's unique learning style and personality.



Students can be referred for team review by parents and by faculty. The types of diagnostic and educational services provided are determined by the team and then provided during the school day as part of the BCPS curriculum. The services that are available are varied. IEPs and behavior management plans are often used to provide a wide variety of services (i.e. educational interventions in reading, writing, math, speech/language, occupational therapy, physical therapy, services for hearing impaired and visually impaired, etc).

For further information parents may contact Mrs. Kathleen Fox, Department Chair, 443-809-1207.

SCHOOL RESOURCE OFFICER PROGRAM

Pikesville Middle School has an exceptional School Resource Officer, Officer Alexandros Mellos. Students and parents should be aware that he is a Baltimore County Police Officer first and foremost. We are fortunate that our SRO provides exceptional modeling and counseling for students. His proactive work helps most students work through their problems. Students are encouraged to seek out an SRO when confronted with a difficult choice.

STUDENT SUPPORT TEAM (SST)

The Instructional Support Program of Baltimore County Public Schools provides support for students at risk (academically, behaviorally, socially, and emotionally) within the regular education program. Instructional Support personnel believe that the teacher is not solely responsible for resolving student difficulties. The program instructor works with teachers, administrators, support personnel, and parents/guardians to develop effective instructional practices and coordinate needed services so that children can be successful. For further information, parents may contact Mr. Anthony Jackson, Assistant Principal, at 443-809-1207.

Clubs

Interscholastic sports and afternoon clubs are a wonderful opportunity for students to increase their school spirit, make new friends, and participate in activities of interest. Specific club and sports information will be sent home prior to the start date of the activity. A physical will be required for all interscholastic sports.

Interscholastic sports:

Fall:

- Badminton
- Cross Country

Winter:

- Basketball

Spring:

- Tennis
- Track and Field

Clubs:

- Chess club
- Intramurals
- Student Council
- The Green Committee
- National Junior Honor Society
- Forensics
- Theatre
- Clay Club
- Art Club
- Drama Club
- Jazz Band
- Quiz Bowl

*This list is subject to change based on student interest and sponsorship.



Stay Connected to Pikesville Middle School Teachers & Events:

Twitter: [@PikesvilleM](#)

Instagram: [@PMS_Pythons](#)



